JOB DESCRIPTION AND ANNOUNCEMENT
Seasonal Education Assistant

Salary: $18 - $20/hour to start, DOE
Reports to: Education Program Manager
Type of Position: Seasonal, part-time, hourly (hours vary, but average 12-15 hours/week)

Background:
The American River Conservancy is a non-profit organization dedicated to serving our community by ensuring healthy ecosystems within the Upper American and upper Cosumnes River Watersheds through land conservation, stewardship and education.

Position Summary: The Seasonal Education Assistant participates in and leads outdoor education activities for participants of all ages at Wakamatsu Farm and other locations throughout El Dorado County from March - November. This position also involves participating in and leading outdoor education activities for Summer Nature Camp which may involve overnight campouts with children.

Responsibilities:
• Participate in and lead outdoor education programs and activities as part of ARC’s education program (School Programs, Nature Bowl, Nature Camp).
• Participate in and help coordinate monthly training meetings.
• Maintain good communication with supervisors and other ARC staff and attend staff meetings.

The above statement is intended to describe the general nature and level of work being performed and is not intended to be construed as an exhaustive list of all responsibilities and duties.

Qualifications:
Knowledge and experience working with people of all ages to deliver environmental education programs and natural history education. Ability to hike/walk on uneven terrain in the backcountry and rural areas is required. Knowledge of local natural and cultural history is preferred. Good communication skills (phone, email, verbal) are required. Must submit to a Livescan background check. Should have access to reliable transportation.

Working Conditions:
Must be able to work outside in the sun and tolerate inclement weather exposure. This type of work may expose one to encounters with poison oak, ticks, and rattlesnakes. Most aspects of the job will be performed in the field. However, some duties may require close collaboration with other staff, which may necessitate 2-3 hours per week in the office.

Job location and Hours:
The main job location is Wakamatsu Farm in Placerville and may involve other locations nearby. The employee will be expected to work during normal business hours, with an understanding that there may be a need to participate in events and programs that occur in the evenings or weekends outside of normal business hours.

Rate of pay and Benefits:
Starting pay dependent on qualifications and experience. 3 sick days per calendar year.

Equal Opportunity Employment: American River Conservancy is committed to a policy of Equal Employment Opportunity and will not discriminate against an applicant or employee on the basis of race, color, religion, creed, national origin or ancestry, sex, gender, gender identity, gender expression, sexual orientation, age, physical or mental disability, medical condition, marital/domestic partner status, military and veteran status, genetic information or any other legally-recognized protected basis under federal, state or local laws, regulations or ordinances of the state.
To Apply: Send resume and 3 references (with contact information) to: nic@arconservancy.org by 5:00 pm January 12, 2024. No phone calls please.